



## TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

### Meeting Minutes| December 5, 2022

**Members in attendance:** Teresa Simpson, Lacey Folsom, Shelby Hearn, Heather Snow, Charlin Jones-Chavez, Staphany Lopez-Coronado, Corey Benson

**Guests:** Diana Ortiz, Jeff Streitzel

### I. Call to Order at 12:05 pm

### II. Approval of Minutes -

Motion: Corey Benson

Second: Shelby Hearn

### III. Foundation – Dan Maxwell, Chair

- Foundation is considering a change to leadership to allow for an interim chair, providing Jan McKinney to serve her role as chair of the Foundation after bereavement leave. Seeking the support of the board for the proposed changes.
  - Board agrees to support their leadership changes.

### III. President– Teresa Simpson

- Loss of Colleague: Barry McKinney from UTSA
  - Teresa will write up an email and send it on behalf of the association.
- 2023 Conference Co-Chairs Diana Ortiz-Balderrama & Mallory Payan
  - Considering having an interest meeting for committee members and potential attendees
  - Looking for colleagues and students to serve on the committee
  - UTEP will ask the Secretary of Education for the signature keynote speaker
- Jeff Strietzel, Editor of the Association Journal
  - The Editorial Board is growing and receiving a decent amount of submissions
    - Considering the brand of the journal (Student Affairs on Campus)
      - Requesting funding to have a logo, branding materials (letterhead, layout/structure), and a better presence online (website)
        - Anticipated costs:

- Graphic Designer: \$500 (logo)
- A potential new Director of Marketing may be a good option- Shelby will connect to schedule a meeting with the Editorial Board.
- Journal Indexing, free service through Scholarworks at Stephen F. Austin State University (promoted as a partnership).

#### **IV. President-Elect – Corey J. Benson**

- Transition member management system and website (Wild Apricot) to consider a new platform.
- 2024 conference
  - Change of 2024 conference co-chair. Kalyn Cavazos is leaving Texas. However, a professional from UTPB is willing to serve.
  - Anticipating a Houston location

#### **V. Treasurer – Charlin Jones-Chavez**

- Totals:
  - Current balance: \$193,580.33
  - Savings \$55,836.94
- Working on transitioning access to various platforms from Nikki to Charlin
- The case Study winner has not accepted the gift card yet. The amount outstanding
- We will have a discussion regarding business credit cards

#### **VI. Past-President - Heather Snow**

- Conference 2022 has some remaining balances being disputed.
  - Anticipating a revenue despite the outcome

#### **VII. Secretary – Lacey Folsom**

#### **VIII. VP of Membership and Marketing - Shelby Hearn**

- Selected (3) new Directors
  - Technology: Neil Golemo
  - Membership: Brooke Errington
  - Marketing: Rifeta Badic-Grady
- Director Meeting on Wednesday/Committee meeting on Friday
- Promoting upcoming webinar
  - Tuesday, Dec 13 (10am-11am)

#### **IX. VP for Research and Education - Tabitha Walker**

- Taylor Kemp is going to resume their role as Chair for Webinars in the interim
- The chair for Research is vacant
- Looking to build a plan for the graduate students and fellows

**X. VP for Administration - Staphany Lopez-Coronado**

- Working on completing the manual

**XII. Good of Order-**

**XIV. Adjournment: 12:53 pm**