

## TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

### Meeting Minutes | July 1, 2019

**Members Present:** Iliana Melendez, Stephanie Box, Ashley Spicer-Runnels, Brandon Griggs, Jennifer Edwards, Corey Benson

**Guests:** Nicki McGee, Amanda Drum, Jodi Randall, Staphany Lopez-Coronado, Jeff Streitzel,

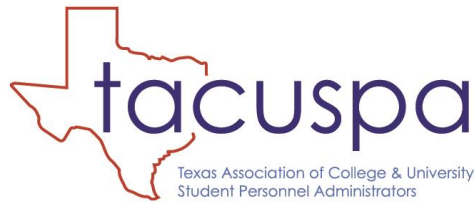
#### I. Call to Order 12:03pm

#### II. Approval of Minutes

- June 5-6, 2019 Board Meeting;
  - i. Drum submitted a change under the portion discussing the Fellows.
  - ii. Perez still needs update from Benson on Marketing section of meeting
  - iii. Perez still needs update from Hawkins regarding names of Task Force Members who will look at technology needs of the Association.
- Motion by Box, second by Spicer-Runnels. Minutes approved

#### III. President– Molly Albart

- Faculty registrations – McGee reported that there will be one (1) free faculty registration per institution. Specified that this was for this year only. No firm plan for future years. Faculty member that contacted TACUSPA was notified. Discussion of how or if to market to membership. Spicer-Runnels suggested that the free faculty member should not automatically get the free conference registration. **Benson & Simpson will discuss this further and create a plan going forward.** Conference registration chair (S. Martinez) will track requests for October 2019. Edwards asked if the receiving faculty could be asked to volunteer at conference. Last year, the names were provided to R. Montelongo for graduate case study competition volunteers. **McGee will provide a list for this year to Edwards.**
- Conference updates: 20 registered (most paid), 19 educational sessions proposed and approximately 25 are needed (other quality topics besides marketable skills will be considered). Plan to notify presenters by end of July if their proposal is accepted. Team is meeting regularly. If BOD have any questions on ed session evaluations, send to McGee (working with B. Lee). Williams working on headshot photographer and sponsorships (thinks we have 5-6 committed sponsors), McGee reached out to Maxient. No wi-fi will be available to general membership, but working with hotel to ensure wi-fi for registration. Hotel contact recently changed. Marketing is paying for conference photographers.



**IV. President Elect – Iliana Melendez**

- Needs Assessment question review – Melendez expressed a desire to keep the needs assessment brief but it needs to be what is needed to inform the plan. Board members added and changed items directly on the Google doc for consideration. **Melendez will work on questions and demographic statements.**
- Review Mission, Vision, Core Values, & Discrimination Statement – Possible edits for the mission, vision, core values and diversity statement were requested. Drum, Benson, and Spicer-Runnels provided possible changes, which were noted by Melendez. **Melendez will send the documents to Board of Directors with changes for review before proceeding with formal approval.**

**V. Past President – Brandon Griggs**

- Working on Caswell Committee & Restructuring taskforce. Robert Walker is pulling some data from other regional institutions. Hope to pull together Restructuring taskforce in July. Taskforce members are Griggs, Benson, Perez, Box, and Walker.

**VI. Director for Administration – Stephanie Box**

- Awards – 7 new professional (4 current members), 5 mid-level (4 current members), 3 dissertations (2 current members), 3 faculty (1 current member) were submitted. Once names are removed from nominations, the committee will begin reviewing and ranking.

**VII. Director for Membership – Hope Garcia - out**

- Mid-summer Meet Ups – Benson working on marketing.

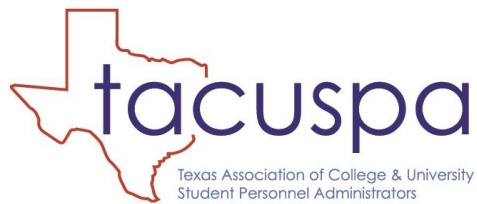
**VIII. Director for Marketing – Corey Benson**

- Sent two TACUSPA updates about mid-summer meet-ups, conference, foundation, etc.
- Newsletter will be sent at end of July. Send any final additions to Benson ASAP.
- Garcia can pull geographic membership list so event captains can invite members. Spicer-Runnels requested the RSVP list for the San Antonio area to follow-up with them.

**IX. Director for Education & Professional Development – Kristy Vienne – out/no report**

- Lopez-Coronado reported 13 applied for scholarships and committee is reviewing the applications. They will be notified this week.

**X. Director for Technology – Caryn Hawkins – out/no report**



**XI. Director for Research – Jennifer Edwards**

- Working on finishing summer journal and need a few extra articles. Please encourage others to submit articles to Jennifer. Hopes to publish by end of month.
- Research grant – need to confirm application for grant.

**XII. Director for Assessment – Brandon Lee – out/no report**

**XIII. Secretary – Lisa Perez – out/no report**

**XIV. Treasurer – Ashley Spicer-Runnels**

- Account Balance Updates (checking & savings): \$105,459.19 checking, \$62,766.34 savings.
- TACUSPA Budget FY20 & Timeline – reminder to submit budget for next year by July 12 or earlier. If you do not request a budget, please still submit a response for record keeping purposes.

**XV. Foundation – Amanda Drum**

- No report

**XVI. Approval of Reports**

- Motion to approve by Benson, second by ASR.

**XVII. Adjournment at 12:49pm.**